2016-17
Student Handbook
“Graduating Each Student College and Career Ready”
Since no policy can be all-inclusive, nor future events anticipated, school problems that arise will be resolved on a case-by-case basis, based upon their own merits, and at the discretion of the school administration.

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30 Shelby Valley Youth Service Center
31 Important dates
Since no policy can be all-inclusive, nor future events anticipated, school problems that arise will be resolved on a case-by-case basis, based upon their own merits, and at the discretion of the school administration.

Gregory Lin Napier
PRINCIPAL

Michael Tackett
ASSISTANT PRINCIPAL

David Osborne
GUIDANCE COUNSELOR

Rodney Wright
LIBRARY MEDIA SPECIALIST

This handbook is a publication to be used as an information guide concerning the total school environment. The school publishes the handbook. In dealing with attendance and discipline the administration maintains the right to use sound judgment and discretion if special circumstances exist. Rules and regulations need updating from time to time. Necessary revisions will be made with students promptly informed of any changes.

*Any questions about discipline, rules, or this handbook can be answered if you contact the school administration at 639-0033.

125 Douglas Park
Pikeville, KY 41501
Telephone: (606) 639-0033
Fax: (606) 639-2074
Web Address: http://www.pike.kyschools.us/svhs
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SHELBY VALLEY
HIGH SCHOOL
Home of the Wildcats

WELCOME
The faculty and staff would like to welcome you to Shelby Valley High School. We sincerely believe that we can provide you with a high quality education that prepares you for the challenges of the future. Become part of the Shelby Valley family, develop a vision for your future, and take advantage of the wonderful opportunity available to YOU to pursue your goals.
GENERAL INFORMATION

VISION STATEMENT

SVHS - Graduating Each Student College and Career Ready.

MISSION STATEMENT

The mission of the Shelby Valley High School staff is to assist students in achieving their maximum academic potential, to prepare them to be self-sufficient, and to help them develop the ability to adapt to an ever-changing society. We strive for excellence through unity and pride.

ABSENCE FOR SCHOOL-SPONSORED ACTIVITIES

Students who are excused for school-sponsored activities throughout the school day must have a “C” average at the time of the excused absence in order to participate. All missed work should be made up at the discretion of the teacher (within three days).

ACADEMIC REGULATIONS

The following grading scale will be used for all academic classes:

- A = 90 – 100
- B = 80 – 89
- C = 70 – 79
- D = 60 – 69
- F = Below 60

A grade of “I” (Incomplete) will be granted under special circumstances. This must be converted to another grade within two (2) weeks after the grading period has been completed, or the “I” will be entered as an “F” and will count on the grade point average. No incompletes will be granted at the end of the second semester without verified medical excuses. “WF” (withdrawn-failing) counts on a student’s grade point average. Computer-generated report cards are normally issued on the fifth school day following the end of the grading period. To prevent duplication by students, grade reports are printed on special paper. At the end of each grading period, the student will be given a copy of his/her grade report, which the student is responsible for taking home. Grades are mailed home at the end of the last semester and parents are notified that they have been issued by use of the phone master and/or other media announcements.

Students who wish to take college classes must obtain administrative approval from the guidance counselor and one of the principals. Students will be responsible for all costs associated with college classes and supplies.

ANNOUNCEMENTS

The PA system is to be used only by authorized persons. No one is to use the PA system unless granted permission by the principal. Special procedures will be used to keep the interruptions to a minimum. The PA system will not be used to convey messages of a personal nature or to publicize non-school-related events.
Since no policy can be all-inclusive, nor future events anticipated, school problems that arise will be resolved on a case-by-case basis, based upon their own merits, and at the discretion of the school administration.

**ASSEMBLIES**

Teachers shall accompany their students and sit with the group during assemblies. When excused for an assembly, students report *directly* to the assembly. All students are expected to enter and to exit the assembly in an orderly fashion. Seats will be assigned for assemblies held in the gym.

**ATHLETICS**

The interscholastic athletic program at Shelby Valley High School is governed by the rules of the Kentucky High School Athletics Association. The school requires that student athletes must:

- Have school insurance or a family health insurance policy that covers the student in athletic events.
- Be of good character and clean habits.
- Attend school regularly.
- Have a physical examination by a doctor and have a parental consent to participate; coaches and/or teachers are responsible for obtaining information and checking for the inclusion of insurance records in the student’s school file.

**CHECKING OUT OF SCHOOL**

The need to sometimes leave school is one that we recognize; however, CHECKING OUT OF SCHOOL INTERFERES WITH THE QUALITY OF EDUCATION WE PROVIDE FOR OUR STUDENTS AND LEADS TO INTERRUPTIONS IN THE DAILY ROUTINE OF TEACHERS AND OTHER STUDENTS. Allowing underage students to leave school also has several legal ramifications for school administrators; therefore, students and parents need to follow the procedures outlined below when leaving school early:

- No student is permitted to leave school without obtaining permission from the office and each teacher to whom the student is to report for the rest of the day. **Any student who leaves school without following this policy will be considered skipping and will be disciplined accordingly.**
- No student will be permitted to leave with anyone unless one of his/her parents can be reached for verification. Unless an emergency situation exists, students under the age of eighteen will be released only when a parent or designee signs them out.
- Underage students should not drive the family car to school and seek release based on the excuse that their mother/father needs the car and has no way to come and check them out.
- Under NO condition will underage students be allowed to leave with boyfriends or girlfriends.
- Excuses will be granted only for reasons defined under the attendance policy and any unexcused absences that students have will count toward the maximum allowable absences.
- Students over 18 who have an excessive number of unexcused checkouts and/or absences may be withdrawn from school.

**CLASS OFFICERS**

Class officers must have at least a “C” average. All members of the student government must have a “B” average. Senior members will serve as administrative officers of the council.
CLASS TRIPS/ACTIVITIES

All students will have opportunities to participate in trips and activities while attending Shelby Valley High School. These trips and activities are considered privileges afforded to students. Students may be declared ineligible for participation in school trips or activities (including the senior trip) by the administration or sponsors of those trips/activities for excessive tardies or absences, disciplinary referrals, and/or involvement in illegal activities. The minimum number of allowable referrals or absences will be at the discretion of the administration or sponsors of each trip/activity.

CLUBS/ORGANIZATIONS

Rules governing certain aspects of school life are kept on file in the principal’s office and/or by the sponsors of the clubs/organizations. Some of these organizations include cheerleaders, dance team, Beta Club, National Honor Society, yearbook, etc.

CONDUCT AT EXTRA-CURRICULAR/CO-CURRICULAR EVENTS

When attending extra- or co-curricular activities, students are expected to conduct themselves in an appropriate manner whether they are a spectator or participant. Any student suspended from school is also suspended from extracurricular and co-curricular events, either as a participant or spectator. The possession or use of drugs, alcohol, ecigs, or tobacco products is prohibited at all school events.

COPIERS

The school copiers are for school use only. We will copy material for students under special circumstances at a nominal charge. The school will not copy lessons and other unnecessary items for students.

DEBTS

All debts must be paid before students can participate in activities such as homecoming, varsity court, graduation activities, prom and banquet, and Mr. and Miss Class, etc.

DIPLOMAS

Students may pursue the following diplomas: College Preparatory (Gold Seal) and General. The following requirements are for the general diploma: English I, English II, English III, English IV, Geography, World Civilization, U.S. History, Algebra I, Algebra II, Geometry, Math Elective (must have at least one math class each year of high school), Physical Science, Biology, Earth & Space, Health/Physical Education, and a History & Appreciation of Visual and Performing Arts. For the Gold Seal diploma, students will add the following classes: chemistry, physics, pre-calculus or advanced topics in math, and two years of the same foreign language.

DISMISSAL

All students should leave school property within 10 minutes of the dismissal bell or disciplinary action may be taken. The only exceptions to this are students who stay for legitimate after-school activities and/or ride a bus that leaves later.
EDUCATION ENHANCEMENT OPPORTUNITY

The principal may grant an education enhancement opportunity for pursuit of an opportunity deemed to be of extraordinary educational value. This opportunity may include participation in a foreign exchange program or an intensive instructional, experimental or performance program in one of the core curriculum subjects of language arts, science, social studies, mathematics, fine arts, and practical living/vocational studies. The expectation is that the activity would provide a high-quality, educationally relevant experience that supports the student’s in-school program and is consistent with the student’s individual learning plan (ILP).

FEES

All textbooks are purchased by the Board of Education and are rented to the students for a fee. State regulations require a textbook fee that is remitted to the Board of Education to replace textbooks that are lost and destroyed. This fee is a set fee and extends to all classes. The only exceptions to this will be for students who qualify for a one-half price rate or an exemption based on FRAM data (family financial data). All students must pay for all lost textbooks. No refunds for lost textbooks will be given after the last day of school.

All students are assessed a fee for lockers each year. Parking fees are assessed for those students who drive.

FULL-TIME ENROLLMENT

All students must be enrolled in classes for the full amount of instructional time, including those who have accumulated more than a usual number of credits. This minimum shall not be construed as a maximum.

FUNDRAISING

Fund-raising should be kept to a minimum since our primary responsibility is to educate. If fund-raising is necessary, approval should be secured through the faculty sponsor and the principal’s office prior to the sales for all school-related clubs or organizations. When engaging in fund-raising activities, please keep in mind the policy enacted by the 1978 legislature:

1. No student shall be compelled to solicit or meet any kind of quota in a fundraising activity. Solicitations by students shall be on a completely voluntary basis and no grade changes or any other sanctions shall be imposed for refusal or failure of a student to engage in any solicitations or other fundraising project without prior approval of the Board of Education.
2. Nothing in this act shall prohibit student participation in classes in which salesmanship is an integral part of the prescribed curriculum. Sponsors of various clubs and organizations must receive approval for fund-raising from the principal and request for approval of fund-raising activities must be submitted in writing to the principal and Superintendent.
3. Sponsors who are conducting fund-raising activities are required to use form F-SA-2 from the state approved accounting manual.
4. No fund-raising will be conducted during regular school hours.
5. All fund-raising for the group must be for direct expenses of the group. There can be no sales at school for personal expenses.
6. No student shall be allowed to sell any product at school for personal profit (no bootlegging of illicit items).

Items required for club participation paid by parent contribution is still considered fund-raising, and the items purchased become school property.
GRADUATION

Graduation exercises are planned by the school to honor students for their accomplishments. The ceremony is a privilege and is not mandatory for students. However, if a student chooses to participate, all guidelines established by the school must be followed. The school may remove a student from participation who refuses to follow the established guidelines. In addition to the Pike County Schools policies regarding participation in graduation exercises, the school requires that students have no more than 15 days absent unexcused and no more than 25 absent events unexcused during the school year (including unexcused tardiness) and have minimal (Administrative Discretion) disciplinary referrals during their senior year.

GUIDANCE SERVICES

A full array of guidance and counseling services is offered including:

- Information and advice relating to programs and course selections.
- Information concerning colleges, vocational schools, the military services, occupations, and many other post-high school opportunities.
- A series of scheduled and ongoing aptitude exams and interest inventories designed to better enable the student to make intelligent decisions about his/her future plans.
- Provision of a positive, non-threatening place where students may discuss any problem, whether school-related or personal. Appointments with a guidance counselor can be made between 7:30am and 4:00pm; restrictions apply relating to available time the student may have.

LOCKERS

At the beginning of the school year, each student is assigned a locker and a combination lock. The rental fee for the lock and locker is required to be paid each year. School personnel may hold periodic inspection of lockers, and any illegal material will be seized and proper charges filed with the court authorities. No student should give his/her locker combination to any other student. In order to prevent placement of banned materials in lockers, the lockers must be kept locked. The student is held responsible as the possessor of anything in his/her locker. THE SCHOOL IS NOT RESPONSIBLE FOR ANY ITEMS TAKEN OR LOST AT SCHOOL.

If a lock or locker is damaged, the student who caused the damage will have to compensate the school for the damages. No lock other than those issued by the school will be permitted. If a lock is lost, a fee in addition to the rental fee will be collected. No stickers or posters may be placed on or in any locker.

LOST AND FOUND ARTICLES

Items lost or found should be reported to the office where they can be identified and returned to the rightful owner.

MAKE-UP WORK AND TESTS

Students having excused absences shall make arrangements with the teacher to complete make-up work within three (3) days after returning to school. It is the student’s responsibility, not the teacher’s, to ensure that all missed work is made up. Teachers reserve the right to have students make the work up during times other than the regular school day (i.e. before and after school).
NATIONAL HONOR SOCIETY

The National Honor Society chapter of Shelby Valley High School is a duly chartered and affiliated chapter of this prestigious national organization. Membership is open to those students who meet the required standards in four areas of evaluation: scholarship, leadership, service, and character. Standards for selection are established by the national office of NHS and have been revised to meet our local chapter needs. Students are selected to be members by a 5-member Faculty Council each September.

Students in the 11th and 12th grades are eligible for membership. For scholarship criterion, a student must have a cumulative GPA of 3.5 or better on a 4.0 scale. The students who meet this criterion are invited to complete a Student Activity Information Form that provides the Faculty Council with information regarding the candidate’s leadership and service. A history of leadership experience and participation in school or community is also required.

To evaluate a candidate’s character, the Faculty Council uses two forms of input. First, school disciplinary records are reviewed. Second, members of the faculty are solicited for input regarding their professional reflections on a candidate’s service activities, character, and leadership. These forms and the Student Activity Information Forms are carefully reviewed by the Faculty Council to determine membership. A majority vote of the Council is necessary for selection. Candidates are notified in writing regarding selection or non-selection.

Following notification, a formal induction ceremony is held at the school to recognize all the newly selected members. Once inducted, new members are required to maintain the same level or performance (or better) in all four criteria that led to their selection. These obligations include regular attendance at chapter meetings held monthly during the school year, and participation in the chapter service projects, leadership projects, and character-building activities. Students or parents who have questions regarding the selection process or membership obligations can contact the chapter adviser at school.

PERFECT ATTENDANCE

Perfect attendance is defined as: 50% or less of a day absent from instructional time during a school year and tardy no more than two (2) times during a school year. Consideration for special recognition for attendance may also include the use of EHOs.

PRIOR NOTE OF ABSENCE

Students going out of town with parents must have a note submitted to the Principal/Designee before the trip. If the excuse is approved, as much work as possible, including tests, must be made up when the student returns. If the trip is not excused, no work, tests, etc. will be allowed to be made up, and the student will receive a zero for work missed. Prior note is for unavoidable circumstances only, (not for shopping, vacations, etc).

PROM DATES

Setting age limits on those who attend the prom is a difficult task. However, since juniors and seniors in high school are generally considered to be of, or near adult age, we feel that students in Grade 8 or lower are too young to be permitted to attend this event. Also, any person who is 21 years old or older on the date of the prom cannot attend the prom or banquet as a guest of one of our students. The school also reserves the right to screen and ban individuals from attending the prom if ever involved in legal issues as a result of behavior or if other circumstances warrant a ban. Any student who withdraws from Shelby Valley High cannot attend the prom. Names of dates must be submitted at least one week prior to the prom. The administration must approve any date change or choice made during the final week before the prom.
Since no policy can be all-inclusive, nor future events anticipated, school problems that arise will be resolved on a case-by-case basis, based upon their own merits, and at the discretion of the school administration.

**PROM REQUIREMENTS (JUNIORS/SENIORS)**

Only those students who have gained enough credits to be in junior or senior homerooms at the beginning of the school year will be eligible to attend the junior-senior prom as upperclassmen.

- Students who should have advanced to the senior class but who did not because of insufficient credits must participate in junior fund-raising activities or pay for the prom and banquet.
- Students who are serving suspensions for violation of the discipline code or who have been expelled from school for the current school year are not eligible to attend the prom.
- **No student may attend Prom or Banquet who has more than 15 days absent unexcused or more than 25 absent events unexcused (including tardiness) during the year.** All absences remain unexcused unless the student has provided proper verification within 3 days of returning to school.
- No student may attend Prom or Banquet who has accumulated more than 8 days of ISS during the school year.
- No student may attend Prom or Banquet unless they have paid all debts.

**PROMOTION AND RETENTION**

In order for students to advance to the next grade, the following requirements must be met:

- Promoted to 10th grade .................................................. 5.5 credits
- Promoted to 11th grade .................................................. 12 credits
- Promoted to 12th grade .................................................. 19 credits
- Graduation ................................................................. 26 credits

Students will be classified by the criteria cited above at the opening of the school year based upon the number of earned credits at that time. Students shall remain in that classification until the opening of the next school year unless they have completed a minimum of seven semesters and become eligible for graduation during that year.

**RECORDS**

The school maintains certain records, many required by law, and others to insure the successful operation of the school. These records are for educational purposes and are not open to the public. Any parent may view the records that are kept on his/her child. Any records stored on computer disc will also be shown to parents upon request. Personal transcripts may be purchased upon written request for a fee.

**SCHEDULE CHANGES**

Our school has established a computerized placement system for student scheduling. It is the responsibility of the administration to decide scheduling of classes. Only changes necessitated by failure or irresolvable conflicts will be considered. No student shall transfer from one teacher to another in the same subject area unless the move is made for administrative reasons.
Since no policy can be all-inclusive, nor future events anticipated, school problems that arise will be resolved on a case-by-case basis, based upon their own merits, and at the discretion of the school administration.

**SCHOOL DAY**

The overall school day begins when a student leaves home for school until the student arrives at home after school. Upon arriving on campus in the mornings, students must not leave campus and are to report immediately to the student center. Once the release bell rings, students are expected to be in class with book, paper, pencil, and prepared lessons. Students must not enter a classroom unless a teacher has granted permission. No student is permitted in the classroom area during lunch or afternoon break. No teacher is to dismiss a child to leave the campus. A student requesting to leave campus must be excused by office personnel. No student should be dismissed before the final bell. All students are to report to the student center area or bus entrance area after school where they will wait for their buses to arrive. No students are allowed to remain in the classrooms unless they are under the direct supervision of a teacher.

**SCHOOL NURSE**

The school nurse is provided for the safety and well-being of our students. A student who wishes to see the school nurse MUST first get permission from his/her teacher. Reporting to the nurse’s office without prior permission from the teacher may be considered skipping class.

**STUDENT HONORS**

Honor Roll -- “B” Average with no “D” or “F”
“A” Medal -- All “A’s” for the semester
Distinguished CATS banner / College and/or Career Ready
Students completing the Gold Seal diplomas requirements will be ranked as follows:

- 3.75 – 4.0  Summa Cum Laude
- 3.50 – 3.74  Magna Cum Laude
- 3.00 – 3.49  Cum Laude

Students may receive additional honors from the academic departments.

**TELEPHONES**

Pay telephones (3-minute time limit per call) are available for student use only before school, after school, during lunch, during break, or during class changes. No students should be excused from class to make phone calls. The office phone is to be used only with express permission from office personnel. The school administration reserves the right to monitor the length of time on pay phones.

**USE OF REASONABLE FORCE BY STAFF**

School personnel, under the authorization of the Board of Education, may use reasonable physical force to restrain a student whenever immediate action is essential for self-defense, preservation of order, or protection of other persons or property.
VALEDICTORIAN AND SALUTATORIAN
(Revised January 5, 2012)
Valedictorians and salutatorians will be chosen using the criteria based on the following. The student with the highest GPA, who has met the Gold Seal graduation requirements and has the highest point total based on the following criteria will be valedictorian. (The second highest will be salutatorian.)

ACT
• 26 or higher – one point
• One point for every point scored over 29 [example: an ACT score of 31 = 1+2, for a total of 3pts.]

STATE TESTING (End of Course Exams: US History, Biology, English II, Algebra II, and On-Demand English II & III)
• Distinguished – one point for each Distinguished scored during testing.

PLAN
• 25 or higher- one point
• One point for every point over 28 (example: a PLAN score of 31 = 1 + 3, for a total of 4 pts.

HONORS CLASSES
• One point for each credit earned in an honors class

AP CLASSES
• One point for each credit earned in an AP course
• One point for scores of 4 or higher on each official AP exam [Scores must be received at the school one-week prior to graduation. Any AP examination score received after this deadline will not be counted].

DUAL CREDIT COURSE- Courses offered by Morehead State University, UPIKE and Big Sandy CTC and taught by Shelby Valley staff (see the counselor for list of classes and approval to enroll)
• 1 point for completing class coursework with passing grade
• 1 point for passing final exam with B or Better

ATTENDANCE – Two Points for Perfect Attendance and 1 Point for Regular Attendance for each year of high school.

The SALUTATORIAN will be the student(s) with the highest GPA who has met the Gold Seal graduation requirements and has the 2nd highest point total using the criteria used to identify Valedictorian.

VEHICLES DELIVERING OR PICKING UP STUDENTS
Cars arriving at school to deliver or pick up students should drive around the front of the school in the designated lanes. Upon arrival, students must immediately exit their vehicle and enter the school building. After the dismissal bell, students should leave the school building and immediately leave the school parking lot. No one should deliver or pick up a student at the bus entrance.

VISITORS
Only persons with legitimate educational needs will be permitted to visit the classroom area during the school day. All visitors are required to stop at the office to receive approval. A note to verify that permission has been granted for the visit must be obtained from the office and presented to every teacher whose class is visited.
Since no policy can be all-inclusive, nor future events anticipated, school problems that arise will be resolved on a case-by-case basis, based upon their own merits, and at the discretion of the school administration.

WITHDRAWAL FROM SCHOOL

A. The Pike County School System expects all students to attend school regularly. Students who are absent from school are required to have a legitimate excuse. Visits to a doctor, or a dentist, confirmed illness or death in the immediate family, or other reasons as approved by the principal or the principal’s designee shall count as legitimate excuses. All others will be considered unexcused absences. Effort will be made by the school to contact the parents of students having attendance-related problems.

B. Compulsory attendance is 18 years of age (KRS 159.010). The parent(s) and child may be required to meet other conditions for early withdrawal. Withdrawal permission and questionnaire shall be a part of the student’s permanent file.

C. Any student who is 18 years old or older may be withdrawn from school for refusal to abide by the policies of this handbook. Reasonable measures will be attempted to avoid withdrawal from school.

Pike County Schools Truancy Statement

Kentucky Law recognizes the value of regular school attendance, requiring that all children ages 6-18 attend school. It is the parent’s legal responsibility to enroll their children in school in accordance with the law.

What is a Truant? Any student who has attained the age of 6, but has not reached his/her 18th birthday, who has been absent from school without valid excuse for three (3) days or more, or tardy without valid excuse on three (3) or more, is a truant.

What is a Habitual Truant? A student that has been reported twice as a truant or any student who has attained the age of 6, but has not reached his/her 18th birthday, who has been absent from school without valid excuse for six (6) days or more, or tardy without valid excuse on six (6) days or more, is a habitual truant.

After six (6) or more unexcused absences, the Director of Pupil Personnel may refer the student and or parent to the Pike County Court System for truancy violations.
STUDENT BEHAVIOR CODE

Supplement to the Pike County Schools Handbook

The faculty and administration of Shelby Valley High School expect all students to strive for the highest standards of honesty and personal integrity. Our objective is to help students improve by learning to live within established guidelines. Self-discipline is the goal; however, discipline from the school may be necessary. Students are accountable for their conduct. Constructive penalties will be imposed for failure to follow the rules.

Definitions

After School Detention (ASD): Served one hour at the end of the school day. Students are responsible for their own transportation. No talking is allowed during detention.

Beyond School Control: Referral to juvenile court is reserved for students who have multiple rules violations and are having difficulty functioning in the regular school setting.

Corporal Punishment (Paddling): A signed statement from the parent/guardian must be filed with the school before corporal punishment is administered. At the discretion of the Principal/Designee, corporal punishment may be substituted for any penalty or offense. (Generally, corporal punishment is used only as a last resort or at parent request.)

Expulsion: Referral to the Board of Education for removal from the school setting.

In-School Suspension (ISS): Provides students, parents/guardians, and school administrators an alternative to out-of-school suspension. This alternative involves a suspension in which the student is allowed to remain in the school setting and receive credit for academic work and attendance. The student will not attend regular classes and will be required to write a copy of the “Student Behavior Code” or other materials deemed appropriate for positive reinforcement. Students who check out of ISS early will be required to repeat the entire day. Should ISS not be an option for any reason, alternative disciplinary measures will be used at the discretion of the administration.

Morning Detention (MD): Served 30 minutes before classes begin. Students are responsible for their own transportation. No talking is allowed during detention.

Probation: Students who are placed on probation are subject to having the school initiate court proceedings against them.

Saturday School (SatS): Disciplinary action used at the discretion of the administration usually following multiple violations. Students report to the school from 8:00am to 12:00pm on Saturday and work on school related assignments.

Suspension: Disciplinary action taken by the school for serious violations of school rules and regulations. Suspensions are from 1 to 10 days depending on the severity of the case. Students on suspension are not allowed to make up any class work except for exams and major assignments. Also, students on suspension are not allowed to take part in any school events (home or away; as participant or fan) or be on school property during the suspension period.
Since no policy can be all-inclusive, nor future events anticipated, school problems that arise will be resolved on a case-by-case basis, based upon their own merits, and at the discretion of the school administration.

**Rules/Violations/Discipline**

The following rules address the most frequent areas of inappropriate behavior at Shelby Valley High School and the discipline range for each offense. They are fundamental to the maintenance of a safe environment within which learning, respect for others, and respect for individual and school property are protected. In all discipline related matters, Principal/Designee discretion may be exercised in the best interest of the student, staff, and school.

1. **Bullying/Harassment/Discrimination:** Any student who engages in harassment/discrimination of an employee or another student on the basis of race, color, national origin, age, marital status, political or religious beliefs, sex, personality, disability, or any reason shall be subject to disciplinary action at Principal/Designee discretion. This includes any act that degrades or discredits fellow pupils or which has a negative impact on an individual’s academic performance, emotional stability and/or security, or creates an intimidating, hostile or offensive educational environment. Threats, derogatory statements, profanity, racist remarks, or other harassing communications made electronically (i.e., Facebook, Twitter, other social media, texting, etc.) by students toward students often become problems at school. Verifiable communications will be treated as occurring at school and handled according to policies outlined in this handbook. (References: Board Policy No. 09.42811; 09.422; 09.425 KRS 160.290; 160.340; 158.150)

**Discipline range:** ASD and/or out-of-school suspension, and/or referral to the Board of Education for expulsion.

2. **Cards:** Playing card games during times designated for instruction is prohibited.

3. **Cell Phones/Electronic Mobile Devices:** Cell phones and electronic devices may be used during non-instructional time (before and after school, breakfast, lunch, and break), however, **may ONLY be used in the student center between the block walls during non-instructional time.** Use in the hallways and classrooms is prohibited. Teachers may allow classroom use only if it is a component of a well-designed lesson plan. Note: **It is a violation of privacy laws to video and/or photograph anyone without their express permission.**

   **1st Violation:** Returned to student after the student serves morning detention or after school detention.
   **2nd Violation:** Returned to student after one week. Student will serve one day of ISS/Saturday School.
   **3rd Violation:** Returned to parent after three weeks. Student will have one day of ISS/Saturday School.
   **4th Violation:** Cell phone or electronic device will be kept until the last day of the school year and all cell phone rights and privileges will be revoked.

   (KRS 158.156 and KRS 158.444)

4. **Computers/Related Equipment Abuse or Misuse:** Using technology to record and/or disseminate material without authorization by all those involved or affected, including but not limited to fight situations, is prohibited. Having or viewing sexually explicit material is prohibited. Using technology to cheat or to enable someone to cheat is prohibited. Malicious actions toward equipment or entry into or destruction of someone’s programs, files, or storage areas, or the deletion/alteration of a school program will be considered a major offense. Students will be responsible for financial remuneration (Reference: Board Policy No. 09.421).

**Discipline range:** ISS to suspension and/or referral to the Board of Education for expulsion.
5. **Drugs and Alcohol**: No student shall possess, use, provide, or be under the influence of any controlled substance on or about school property, at any location of a school-sponsored activity, or in route to or from school or a school sponsored activity. This includes alcoholic beverages, controlled drug substances (including prescription drugs), drug paraphernalia, and substances that "look like" a controlled substance. (References: KRS 218A.020 and KRS 161.180) Police shall be contacted and violation of this policy shall constitute reason for disciplinary action including suspension or expulsion from school and suspension or dismissal from athletic teams and/or other school sponsored activities. Principals shall immediately contact police. (References: Board Policy No. 09.423)

**Discipline range:**
Possession of drug paraphernalia: ISS to suspension.
For use and/or possession of illegal drug(s):
   - **First Offense**: The student will be suspended for 10 days and the proper authorities will be contacted. School administration may reduce the number of days based upon student verification of enrollment in, and completion of, a drug counseling program. Failure to complete counseling will result in the student being required to complete the remainder of the suspension. (Students involved in extra-curricular activities will be suspended for a period equivalent to a minimum of 20% of the number of regular season contests). (Reference: Board Policy No. 09.423).
   - **Second Offense**: Student will be suspended for 10 days and proper authorities will be contacted. Student MUST complete one year of a drug counseling program. Student will be dismissed from ALL extra-curricular and co-curricular activities.
For selling, possessing with the intent to sell, trafficking, manufacturing, distributing or producing drugs or alcohol: In addition to the above discipline, the student will be subject to referral to the Board of Education for expulsion, depending on the circumstances, for the remainder of the year and the proper authorities will be contacted. The student will be dismissed from ALL extra-curricular and co-curricular activities.

6. **Fighting**: A physical altercation is a deplorable means of settling an argument. Likewise, horseplay is unacceptable behavior for students as it often escalates into something far more serious. If it becomes evident that all parties involved in an altercation (horseplay, fighting, or otherwise) share the responsibility for that altercation, all guilty parties will be punished. Students have the right to defend themselves against an attack, but their response should be for their defense only and not for prolonging the physical encounter or worsening the situation. In almost all cases, students are aware when a situation exists that is likely to lead to a physical altercation. It is the responsibility of all students to seek help in avoiding physical violence. A student is expected to inform a teacher, the guidance counselor, the dean of students, or a principal when a situation exists that may lead to a physical altercation. If a student approaches another student in a confrontational manner, he/she will be deemed an instigator should a physical altercation result. Our staff is dedicated to the idea that problems can be solved without resorting to violence. The principal or his designee will investigate each incident and discretion will be used in each case. The police will be contacted in cases of assault resulting in serious physical injury, a sexual offense, or kidnapping. (References: Board Policy No. 09.425 H.B. 330) **Instigators, those who inform the combatants or spread rumors, likewise will be disciplined when a fight occurs.** Students involved in fighting will be placed on probation for the remainder of the school year or a minimum of one complete semester. Should a student on probation be involved in another fighting incident, the school may initiate court proceedings against him/her.

**Discipline range:** 3 days ISS to out-of-school suspension, and/or referral to the Board of Education for expulsion. In addition, peer mediation may be required. Any person, who refuses to stop engaging in a physical altercation after being asked to do so by a member of the staff, will be subject to further disciplinary action.

7. **Food delivered to school**: Students are allowed to bring lunch with them from home at the start of the school day. However, food cannot be delivered to students from outside food sources, including parents, during the school day due to federal, state, and local food service policies.

**Discipline range**: Forfeiture of food items and/or Morning detention to ASD.
8. **Forgery/cheating**: The act of falsifying information, including, but not limited to correspondence to or from the school office or faculty.

*Discipline range*: ISS to police contact (*Reference*: Board Policy No. 09.4293).

9. **Gang Related Behaviors**: Gang related behaviors including gang attire and communications promoting gangs are strictly prohibited.

*Discipline range*: ISS to out-of-school suspension and/or recommendation to the Board of Education for expulsion.

11. **Hitting Another Student**:

*Discipline range*: ISS to out-of-school suspension.

12. **Insubordination**: Conduct which interferes with or hinders the orderly administration of the school and school-related activities; such as, acts of misbehavior toward any school personnel including failure to follow directions, malicious remarks and body language, class disruption, or any action deemed as inappropriate behavior. (*Reference*: Board Policy No. 09.426)

*Discipline range*: First Offense – Morning Detention  
Second Offense – ASD  
Repeat Offenses – Admin. Discretion

13. **Internet Use**: All students must adhere to the Acceptable Use Policy (AUP) of the Pike County School System. Additionally, students must have assignment sheets before logging onto the Internet and view only that material required for assignments. The following are not permitted: "Unsupervised surfing" the Internet, Obscene language, Harassment/Bullying, Damaging network, Offensive/Obscene pictures or messages, Pornography, Violating copyright laws, Illegal access, Wasting resources, Audio Playlists, Plagiarism, Use of "Chat", Social networks, and non-instructional use of YouTube.

*Discipline range*: Morning Detention to suspension and/or referral to the Board of Education for expulsion.

14. **Littering on School Grounds (This includes all building and parking areas)**.

*Discipline range*: 1st offense – clean immediate area  
2nd offense – clean area & ISS

15. **Lunchroom Misbehavior**: Students are expected to conduct themselves in an appropriate manner in the lunchroom environment. This includes maintaining a quiet, clean dining area and emptying trays before leaving the dining area.

*Discipline range*: First Offense – Cleaning dining area to ISS  
Repeat Offenses – Administrative Discretion

*Addendum*: Large scale neglect of reasonable cleanliness will result in loss of break time for all students.
Since no policy can be all-inclusive, nor future events anticipated, school problems that arise will be resolved on a case-by-case basis, based upon their own merits, and at the discretion of the school administration.

16. **Noxious Substances – Possession or Use:** Unauthorized items such as, but not limited to, smoke bombs, stink bombs, fireworks, incense, butane lighters, mace or other spray irritants are not permitted.

   **Discipline range:** ASD and/or out-of-school suspension.

17. **Other Illegal Acts/Items:** Theft, vandalism, solicitation, gambling, bomb threats, false alarms, arson, extortion, possession or use of items that may be used as weapons (firearms, knives, etc., including “look alike” items) and/or deemed as a safety hazard. *(References: KRS 161.180 & KRS 527.070 & Board Policy No. 09.421 & 09.426 & 09.4292)*

   **Discipline range:** ASD to out-of-school suspension, restitution, and/or referral to the Board of Education for expulsion. Police will be contacted as appropriate. *(Reference: Board Policy No. 09.421)*

   Illegal items or other possessions reasonably determined by proper school authorities to be a threat to the student’s safety or to others’ safety and security may be seized by school officials. Students, who fail to cooperate with school authorities when requested to, shall be subject to other disciplinary action. *(Reference: Board Policy 09.436)*

18. **Outside the Building:** Students are not permitted outside of the building during the course of the regular school day unless they have obtained permission from a member of the school staff.

   **Discipline range:** First Offense – Break Detention, Second Offense – Morning Detention, Repeat Offenses – Administrative Discretion

19. **Profanity/Vulgarity/Obscenity:** *(written or spoken)*

   **Discipline range:** First Offense – Teacher Discretion (Notify the Office), Second Offense – In-School Suspension, Repeat Offenses – Administrative Discretion

   **Addendum:** Profanity directed at Faculty/Staff will result in a possible out-of-school suspension and/or referral for expulsion *(Reference: Board Policy No. 09.425)*

20. **Public Display of Affection (PDA):** Public display of affection (including body contact, kissing, caressing, embracing, etc.) is inappropriate at school and is not permitted.

   **Discipline range:** First Offense – Morning Detention/Lunch Detention, Second Offense – Morning Detention, Repeat Offenses – Administrative Discretion

21. **School Bus Misbehavior:** Whenever riding a school bus, students are expected to conduct themselves in an appropriate manner. Students who misbehave on the school bus will have disciplinary measures applied according to the school’s discipline code and the Pike County School Bus Code *(Reference: Board Policy No. 09.226)*

   **Discipline range:** Warning to suspension from bus.

22. **Skipping Class:** A student who fails to report to the assigned class at the assigned time without the teacher’s prior permission is considered to be skipping class.

   **Discipline range:** First Offense – ASD, Second Offense – ISS or Saturday School, Repeat Offenses – Administrative Discretion

   Skipping multiple classes in one day will result in additional days of punishment.

23. **Skipping School:**

   (1) Leaving school grounds without authorization after arrival on the campus.

   (2) Leaving school without following proper procedures stated earlier for checking out of school.
(3) Failing to report to school when parents assume and expect the student to be in school.
(4) Not reporting to school when the administration has reasonable expectations that the student should be at school.

Discipline range:
1st Offense – Saturday School or multiple days of ISS
2nd Offense – Saturday School and parent conference
3rd Offense – Administrative Discretion

24. Tardy – (Not in the classroom and ready to participate as the teacher directs.) The expectation is that all students receive bell-to-bell instruction. Students are expected to arrive to all classes on time. A 4-minute transition period is provided between classes to allow students to go to their locker, use the bathroom, use the telephone, etc. After the 4-minute transition period a tardy bell will sound. Students who arrive 4-14 minutes after the original bell sounds will be considered tardy (all others will be considered skipping). Students who arrive late to school will not be admitted to class without 1st checking in with the front office and receiving an admit slip. An admit slip for an unexcused tardy will be considered a warning.

Discipline range:
First Offense – Warning
Second Offense – Warning
Third Offense – ASD
Fourth Offense – ASD to ISS (Teacher Discretion)
Repeat offenses – Administrative Discretion (Which may include suspension of driving privileges.)

For a tardy to school to be excused, a parent note must be presented upon entry and must contain the following three items for verification: (1) An explanation of the extenuating circumstance that caused the tardiness. (2) A phone number where the parent can be reached during the morning of the tardy for verification. (3) A parent signature.

Unexcused tardy to school: Students may be required to stay after-school on the same day equivalent to the length of time of the tardy. Failure to stay on the same day will result in the above discipline range for tardies.

25. Ten-Ten Rule: Students will not be dismissed from the classroom during the first ten minutes or the last ten minutes of class. Students need to use the time allotted for transition between classes to tend to personal needs such as restroom or locker visits.

26. Tobacco Products & Paraphernalia – Possession or Use: Prohibited on school grounds at all times (including the parking lot even if inside the student’s car).

Discipline range: First Offense – ASD and notification of parent/guardian
Second Offense – In-school suspension
Third Offense – ISS and court referral.

Repeat Offenses – Administrator’s Discretion - may include referral for counseling and/or smoking cessation classes, out-of-school suspension, Saturday school, contacting the local authorities, and/or recommendation for expulsion (References: KRS 218A.020 KRS 161.180).

All tobacco products and paraphernalia (this includes “vape cigs”, “e-cigs”, or other smoking-related items) will be confiscated and destroyed (i.e. under no circumstances will either be given back to the students and/or parents).

27. Watchperson For Another Student: No student shall serve as a watchperson for any other students that are using illegal substances such as, but not limited to, tobacco, alcohol, or non-prescribed drugs or violating any of the policies of this student behavior code. A watchperson is defined as a student who intentionally tries to distract a teacher or administrator so that another student(s) can conceal actions that violate this behavior code.

Discipline range: Morning Detention to suspension
Since no policy can be all-inclusive, nor future events anticipated, school problems that arise will be resolved on a case-by-case basis, based upon their own merits, and at the discretion of the school administration.

Other Situations That May Arise: The administration has made every attempt to develop rules and regulations, which address most of the situations that may occur at Shelby Valley High School. If a situation occurs which is not covered in the code guidelines it is the responsibility of the administration to take prudent and responsible action to protect the educational welfare of students and staff in the school. The policies of this student handbook are applicable for school, school grounds and facilities, and all school activities (on or off school property) any time of the day.

Rules and regulations need updating from time to time. Necessary revisions will be made with students promptly informed of any changes.

Search and Seizure

Given reasonable grounds that a student has violated or is violating either a school rule or the law, students shall be searched by authorized school personnel (References: Board Policy No. 09.436, KRS 161.180)

Due Process Procedure

The courts have ruled that due process is a right of all citizens. In matters of discipline resulting in suspension, the student who has allegedly committed a breach of rules is entitled to due process. In general, due process rights include:

• Being informed of charges and evidence.
• Being given the opportunity to present one’s case.
• Being assured of the rights to appeal.

All students are afforded their due process as granted by the courts.

The UNIFORM CODE OF STUDENT CONDUCT, adopted by the Pike County Board of Education, covers all disciplinary acts. Students need to consult the County Discipline Code Book for decisions rendered that are subject to appeal. An appeal may be made, in writing, through administrative channels to the Board of Education. A written appeal will receive a written response. The channel of appeal is as follows: assistant principal, principal, Supervisor of Instruction. The final level of appeal shall be to the Superintendent and the Board of Education (Reference: Board Policy No. 09.431).

Notice: School districts have the power, under Kentucky Law, to impose carry-over discipline measures. Thus, a student engaging in misconduct during the last few days of school may be disciplined for that conduct at the beginning of the next school year (Reference: OAG 88-165)

Notice: Teachers and administrators are protected by KRS 161.190 which states: Whenever a teacher or school administrator is functioning in his capacity as an employee of a board of education of a public school system, it shall be unlawful for any person to direct speech or conduct toward the teacher or administrator that interferes with normal school activities or undermines the good order and discipline of the school.

Since no policy can be all-inclusive, nor future events anticipated, school problems that arise will be resolved on a case-by-case basis, based upon their own merits, and at the discretion of the school administration.

Student Bus Code

1. The school bus driver is in full charge of the bus and pupils and shall report to the Principal/Designee any act that would endanger the safety and welfare of the students.
2. The Principal/Designee monitors pupil conduct, supervises loading and unloading, and maintains communication with the director of transportation concerning these activities.
3. Parents are responsible for the safety and conduct of the children between home and the bus stop.
4. Students shall be on time; the bus cannot wait for them.
5. Student must ride the bus to which they are assigned. Students must get approval from the Director of Transportation to change buses.
6. Pupil misconduct in the following areas is expressly prohibited and shall be subject to disciplinary action:
   a. Fighting
   b. Loud talking or profanity
   c. Throwing objects of rubbish or trash on the floor
   d. Marking on or defacing the bus
   e. Remarks to people on the road or street
   f. Failure to follow the driver’s instructions
   g. Trying to engage the driver in a conversation
   h. Out of seat while bus in motion
   i. Use of tobacco on bus
   j. Sticking heads or arms outside of windows
k. Refusing to share seat with other students
l. Bringing animals on the bus
m. Bringing firearms, explosives, or other dangerous objects on the bus
n. Any other dangerous or distracting action that would endanger the safety and welfare or infringe upon the rights of others.

7. Damage to the bus will be reported and guilty students will pay for the damage.
8. The driver on the route may remove a pupil from the bus if his/her conduct is so extreme that he/she is endangering other pupils on the bus.
9. Students who must get off or on at a place other than their regular stop must bring a note from their parents to the office at the beginning of the day (time must be provided so that a call can be made). The Administration will call and verify that the note is legitimate. Once this has happened, the student will be issued a bus pass in order to change buses or get off at a different stop.
10. Drivers, pupils, or parents should report any complaint involving transportation to the Director of Transportation.
11. When a student boards a bus for/from school he/she must remain on a school bus until arriving at school/home unless a written notice from a parent/guardian is filed with the school principal authorizing the student to ride with someone else.

Dress Code

Supplement to the Pike County Schools Handbook

The wearing of any attire or cosmetics, the presentation of extraordinary personal appearance, or an unsanitary body condition, which upon the judgment of the school principal, significantly disrupts schoolwork, interrupts scholastic endeavors, or threatens the health of other students is prohibited. (Reference: School Board Policy 09.427) Appropriate dress by students will be expected at all times. Students should feel a responsibility to present an appearance that will reflect favorably upon themselves, their home, their school, and their community. This code applies to all students enrolled at SVHS, including those who are attending Northpoint Academy and Millard Vocational School.

Attire that attracts undue attention to the wearer and thus creates a disturbance in school is prohibited. Students are asked to use good judgment and dress appropriately for the weather and to remember that their clothing for school should never be distracting or revealing. The following are PROHIBITED:

1. Any garment with shoulder straps less than 3” wide. Sleeveless garments that expose more than 4” under the arms.
2. Holes or tears above the knees in shorts, skirts, or pants that show skin or under garments.
3. Tube tops, net shirts, tank tops, crop tops, muscle shirts, strapless garments, backless garments, belly shirts, or any other garment that exposes the midriff, upper torso, cleavage, chest area, shoulder, or back. (This includes any garment that exposes the stomach area when the arms are raised).
4. Shorts or skirts shorter than 4” from the crease at the back of the knee at any part of the garment – back, side, or front. Students are required to place the shorts, skirts, etc. around the regular waistline before measurement (i.e. no pulling or stretching before measurement). If leggings or yoga style garments are worn, students’ must also have shorts or skirts that meet the length requirement stated above. (Exceptions made for gym classes apply only inside the gym). Length of lace garments will be judged by the length of the solid fabric beneath the layer of lace.
5. Pajamas.
6. Showing of undergarments. This includes pants, shorts, skirts, etc. riding below the waist line and applies to undergarments pulled above the waist line.
7. Hats, bandanas and other head coverings except on announced occasions. Students are expected to remove any head covering immediately upon entering the building and when instructed to do so by staff. Hats may be confiscated by staff. Confiscated hats may be picked up by the student at the end of the school day.
8. Any garment or accessory including, but not limited to, any reference to or suggestion of sex, drugs, alcohol, tobacco, violence, or vulgarity of any kind.
9. Any garment with reference to the occult or occultism and figures associated with occultism, violence, gangs, or gang related activities.
10. Spurs, heelies, or sharp objects that may be attached to shoes, boots, or other footwear.
11. Chains, such as those worn attached to wallets, are not acceptable at school.
12. Gloves worn indoors. Specifically, gloves with the fingers out.
13. Students are permitted to wear usual and customary items of jewelry. Students are strictly prohibited from wearing dog collars, large chains, pendants that promote occultism, drug use, or gang activity.
14. Any piercing jewelry, except for normal earrings, is prohibited. This includes, but is not limited to, jewelry in the nose, tongue, eyebrows, lips, or other exposed body part. These items may be confiscated until the end of the school term.
15. Shoes must be worn at all times.

Administrators shall judge cases, which are questionable. Styles and fads will be considered, but what is allowed at home may not necessarily be allowed at school. Time lost from the classroom because of inappropriate dress will be considered as unexcused.

Discipline range: First Offense – Warning (The student must change clothing or remove the item.)
Repeat Offenses – Morning detention to out of school suspension or recommendation to the Board of Education for expulsion. Refusal to cooperate will result in additional punishment.

After multiple violations of the dress code, at administrator discretion, a student may be assigned to Saturday School.

Notice: According to OAG 88-165, school districts do have the power, under Kentucky law, to impose carry-over discipline measures. Thus, a student engaging in misconduct during the last few days of school may be disciplined for that conduct at the beginning of the next school year.

Driving Code

Permission to drive to school is a privilege granted by Shelby Valley High School to students who are responsible and show a need to drive rather than use the transportation provided. Students who drive are to be at school ON TIME and to follow the rules and regulations on ATTENDANCE. Violation of the policy on tardiness and attendance or parking and driving regulations will result in the student’s loss of his/her privilege to drive to school. Driving regulations and parking restrictions are necessary in order to prevent congestion and to provide safe conditions for all students. STUDENTS WHO VIOLATE RULES PERTAINING TO DRIVING/PARKING ARE SUBJECT TO HAVING THEIR VEHICLES TOWED AT THEIR EXPENSE.

Rules include:
1. Student drivers must complete an application by the end of the 1st week of school.
2. No ATVs or motor cycle are allowed (only private passenger vehicles).
3. Students are to park in the student parking lot only. No students are to park in the faculty and staff parking areas (in front of the school, in front of the band room or gym, and adjacent to the boiler room) or any place on campus other than the student parking lot.
4. Parking this year will be on a first-come, first-served basis.
5. All cars are to be parked in the marked parking spaces.
6. Speeding and reckless driving will not be tolerated (a 10-MPH speed limit is enforced for all vehicles on school property).
7. All vehicles parked on school property are to have their windows rolled up and doors locked. The school will not be responsible for items that are lost or stolen from vehicles parked on school property.
8. Students are not to visit their vehicles during the school day without permission from the principal or his designee.
9. Upon arrival to school, students must immediately exit their vehicle and enter the school building. After the dismissal bell, students should leave the school building and immediately leave the school parking lot.
10. Parking permits are not to be sold, traded, or given to other students. Parking permits must be prominently displayed and will be checked periodically.
11. All vehicles are to give school buses the right of way on school property.
12. Vehicles must avoid the lane where buses load and unload.
13. Students who missed more than 10 days of school or had more than 10 tardies the previous year will be denied a parking permit until after the 1st 9 weeks grading period. At that time if these students have no unexcused absences or unexcused tardies, they will be issued a probationary permit that will remain in effect as long as attendance is satisfactory.
14. Students who have between 6-10 absences or tardies for the previous year will be issued a probationary permit that will be revoked if students incur 6 or more unexcused absences or six or more unexcused tardies.
Since no policy can be all-inclusive, nor future events anticipated, school problems that arise will be resolved on a case-by-case basis, based upon their own merits, and at the discretion of the school administration.

15. Students who drive their vehicles on any part of the school lawn will lose their driving privileges and could be held responsible for monetary damages incurred.

16. Students who are found to be parked outside the student parking lot without having informed the office will have their driving privileges suspended.

Traffic violations will be turned over to the police at the discretion of the principal/designee. Any other violation of the above rules for a first offense will result in a 1 week suspension of driving/riding privileges and a second offense will result in a loss of driving/riding privileges for 1 month. Any other violations will result in a loss of driving/riding privileges for the entire year. If the driver of the vehicle cannot be identified but the license plate number of the vehicle obtained, then the student who is the registered driver of the automobile shall lose his/her driving privileges.

SHELBY VALLEY HIGH SCHOOL ASSUMES NO LIABILITY FOR DAMAGES TO STUDENT-OWNED AUTOMOBILES (i.e. the driver and his/her parents assume all responsibility to and from school and while the vehicle is on school grounds).

SHELBY VALLEY YOUTH SERVICE CENTER

The Shelby Valley Youth Service Center strives to enhance the success of students in the classroom. The YSC is an educationally based program to provide services for Shelby Valley High School students, parents, staff and community. All students at SVHS are served by the center. However, some specific programs have special requirements to qualify. Most of the YSC programs involve the entire student body. The YSC phone number is 639-4359.

The YSC is open 8:30 a.m. - 3:30 p.m., Monday through Friday and by appointment in Room 7-101.

IMPORTANT DATES

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<tr>
<th>Date</th>
<th>Event</th>
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<tr>
<td>August 11, 2016</td>
<td>Students’ First Day</td>
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<tr>
<td>September 5, 2016</td>
<td>No School – Labor Day</td>
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<tr>
<td>September 10, 2016</td>
<td>ACT Test (Registration Deadline: 8/5)</td>
</tr>
<tr>
<td>October 7, 2016</td>
<td>No School for Students - KEA Day</td>
</tr>
<tr>
<td>October 10, 2016</td>
<td>No School for Students – PD Day</td>
</tr>
<tr>
<td>October 22, 2016</td>
<td>ACT Test (Registration Deadline: 9/16)</td>
</tr>
<tr>
<td>November 8, 2016</td>
<td>No School - Election Day</td>
</tr>
<tr>
<td>November 23-25, 2016</td>
<td>Thanksgiving Break</td>
</tr>
<tr>
<td>December 10, 2016</td>
<td>ACT Test (Registration Deadline: 11/4)</td>
</tr>
<tr>
<td>December 19-30, 2016</td>
<td>Christmas Break</td>
</tr>
<tr>
<td>January 16, 2017</td>
<td>No School - Martin Luther King Day</td>
</tr>
<tr>
<td>February 11, 2017</td>
<td>ACT Test (Registration Deadline: 1/13)</td>
</tr>
<tr>
<td>March 21, 2017</td>
<td>ACT Test (All KY Juniors)</td>
</tr>
<tr>
<td>March 24, 2017</td>
<td>No School for Students - Teacher PD</td>
</tr>
<tr>
<td>April 8, 2017</td>
<td>ACT Test (Registration Deadline: 3/3)</td>
</tr>
<tr>
<td>April 17-21, 2017</td>
<td>Spring Break</td>
</tr>
<tr>
<td>April 19, 2017</td>
<td>ACT Makeup Date (All KY Juniors)</td>
</tr>
<tr>
<td>May 9, 2017</td>
<td>Last Day for Students (Tentatively)</td>
</tr>
<tr>
<td>May 10, 2017</td>
<td>Closing Day</td>
</tr>
<tr>
<td>Last two weeks of school</td>
<td>On Demand and EOC Assessments</td>
</tr>
<tr>
<td>June 10, 2017</td>
<td>ACT Test (Registration Deadline: 5/5)</td>
</tr>
</tbody>
</table>